

Trinity Lutheran School

Academic Excellence • A Safe & Respectful Place • Sharing the Love of God

Enrollment requirements for kindergarten

-January 2015-

Minimum age: Michigan has completed its three-year transition of moving the “cut off” date for kindergarten from December 1 to September 1. To enroll for 2015-2016, a child must be five by September 1. Trinity’s policy is to follow this state requirement.

The following must be received before an application will be processed and a decision about enrollment will be made:

- Application for enrollment:** Must be filled in completely and signed by parent(s) or guardian(s) and accompanied by a non-refundable \$100 application fee, which will be credited towards the tuition bill.
- Birth certificate:** State law mandates that before a child enters kindergarten, the school must receive and make/retain a copy of a certified birth certificate with the raised county seal or security watermark. Hospital certificates are not acceptable, nor are photo copies. Your original copy will be returned to you by the school office.
- Proof of family relationship (if applicable)**
 - Current custody papers for children not residing with both biological parents
 - Legal guardianship papers if student is not residing with either biological parent

The following must be completed before a child can start his/her first day of school:

- Tuition Payment Plan:** Must be prepared and signed in consultation with the principal.
- Permission Form:** Must be completed and signed by parent(s) or guardian(s).
- Immunization record:** An immunization record signed by a health care provider. (Completing Section III of the “Health Appraisal” form can fulfill this requirement.)

The Jackson County Health Dep’t provides free vaccines to children under 18 meeting one of these criteria: (1) on Medicaid; (2) do not have health insurance; (3) health insurance does not cover vaccinations; (4) American Indian or Alaskan Native. A \$20 administration fee may be charged for each vaccine, but may be waived depending on ability to pay.

Although Trinity strongly discourages it, parents may sign a “waiver” from immunization requirements. As of May 2014, the form for this waiver is available only by appointment at the health department’s Immunization Clinic. (Call 517-768-2149.)
- Physical exam and eye exam:** A physical examination must be completed prior to kindergarten entrance. You may use the “Health Appraisal” form for this purpose, or your medical provider may provide another form.

Your child must also have documentation that his/her **vision** has been examined by either a licensed eye care practitioner or a medical provider. This may be reported on Section II of the “Health Appraisal” form, or your doctor may provide another form.

The Jackson County Health Dept provides free vision and hearing screenings during the following times: *June to August* Every Tuesday, Wednesday and Thursday 1:00 - 4:30 p.m. *September to May* Every 1st and 3rd Monday 1:00 - 4:30 p.m.

Deadline for applications and scholarships: Trinity does not set a deadline for enrollment. Kindergarten class size is limited to 20. Once filled, applications will be put on a waiting list. Scholarships are awarded periodically through the spring and summer and are provided only as funds remain.

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Trinity Lutheran Ministries - Three Locations: One Mission

Timothy Frusti, PhD, Principal + Gloria Fahlsing, Early Childhood Director + Beth Westin, Kdg Teacher
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