

Trinity Lutheran School

Academic Excellence ♦ A Safe & Respectful Place ♦ Sharing the Love of God

Requirements for Kindergarten and Young 5s Enrollment 2016-2017

Minimum age: Michigan has completed its three-year transition of moving the “cut off” date for kindergarten from December 1 to September 1. To enroll in kindergarten, a child must be five by September 1. To enroll in our Young 5s program, the child’s fifth birthday must be before December 31, 2016. Trinity does not accept requests to waive these requirements.

The following must be received before an application will be processed and a decision about enrollment will be made:

- Application for enrollment:** Must be filled in completely and signed by parent(s) or guardian(s) and accompanied by a non-refundable \$50 application fee.
- Birth certificate:** State law mandates that before a child enters kindergarten, the school must receive and make or retain a copy of a certified birth certificate with the raised county seal or security watermark. Hospital certificates are not acceptable, nor are photo copies. Your original copy will be returned to you by the school office. If a birth certificate is not available, please see the principal for a list of acceptable alternatives.
- Proof of family relationship (if applicable)**
 - Current custody papers for children not residing with both biological parents
 - Legal guardianship papers if student is not residing with either biological parent

The following must be completed before a child can start his/her first day of school:

- Tuition Payment Plan:** Will be prepared and signed in consultation with the principal.
- Permission Form:** Must be completed and signed by parent(s) or guardian(s).
- Immunization record:** An immunization record signed by a health care provider. (Completing Section III of the “Health Appraisal” form can fulfill this requirement.)

The Jackson County Health Dept. provides free vaccines to children under 18 meeting one of these criteria: (1) on Medicaid; (2) do not have health insurance; (3) health insurance does not cover vaccinations; (4) American Indian or Alaskan Native. A \$20 administration fee may be charged for each vaccine, but may be waived depending on ability to pay.

Although Trinity strongly discourages it, parents may sign a “waiver” from immunization requirements. The waiver form is available only by appointment at the health department’s Immunization Clinic. (Call 517-768-2149.) Trinity requires that it be submitted annually.
- Physical exam and eye exam:** A physical examination must be completed prior to kindergarten entrance. You may use the “Health Appraisal” form for this purpose, or your medical provider may provide another form.

Your child must also have documentation that his/her **vision** has been examined by either a licensed eye care practitioner or a medical provider. This may be reported on Section II of the “Health Appraisal” form, or your doctor may provide another form.

The Jackson County Health Dept provides free vision and hearing screenings during the following times: *June to August* Every Tuesday, Wednesday, and Thursday 1:00 - 4:30 pm *September to May* Every 1st and 3rd Monday 1:00 - 4:30 pm

Deadline for applications and scholarships: Trinity does not set a deadline for enrollment. Kindergarten/Young 5s class size is limited to 20, with priority given for enrollment in kindergarten. Once filled, applications will be put on a waiting list. Scholarships are awarded in late April. Later applications will be considered at the end of May and then throughout the summer if funds remain available.