

# **PTLS Meeting Agenda**

Monday, February 5<sup>th</sup>, 2018 at 6pm – 7pm  
Trinity Lutheran School

## **OPENING PRAYER**

- Adoption of January meeting

## **Old Business**

1. March is reading – Follow up with committee.
2. Bulletin Board & 2 Hour Power Form – Follow up - Distribute
3. Gallop / Color Run – Follow up with committee.
4. PTLS Planner – Follow up

## **New Business**

1. Financial Status
2. Family Tech Talk Night

## **Roundtable Discussion**

## **Closing Prayer**

## **PTLS Meeting MINUTES**

**Monday, February 5th , 2018 at 6pm – 7pm**

### **Trinity Lutheran School**

Attendance : Lidya, Lisa Lehrke , Kristen, Andrea, Jody, Brian S, Brandon B, Alicia B, Carletta, Michelle

OPENING PRAYER—Lidya S

1. **Adoption of January meeting Motion** by Brandon Beck 2nd by Lisa Lehrke

### **Old Business**

1. March's Reading Month – Follow up with committee.
  - a. Andrea Dent Chair- provided the merchants letters to request 5.00 increments gift cards to the PTLS Committee leaders to distribute out by Friday 2/9/18.
  - b. Additional Letters can be provided from Andrea Dent.
  - c. Volunteers to assist with set up on Wednesday 2/28 are assigned.
  - d. Book swap activity will be scheduled for next year 2018-2019 School year.
  - e. Old books will be donated
2. Bulletin Board Status-Lidya S.
  - a. Since they School hallways will be repainted the PTLS Bulletin Board project will be placed on hold until after the painting is done.
  - b. The plan for the bulletin board will be to House the PTLS news and updates
3. **The 2 Hour Power Form – Follow up – Distribute-Lidya S.-Action Item**
  - a. Copies will be and distributed to all parents this month to complete for the parent to complete and volunteer for 2 Hours for the remaining events this year.
  - b. Trinity School Board has a policy in place to review adding back the 10 hour Service hours requirements from all parents wish will go into effect for the 2018-2019 school year.
  - c. PTLS link to be created on the current Trinity website – Lidya S to follow up with Linda Ekong Communications the director for TLM
  - d. PTLS email address to be created by Lisa Singleton this will be used for?
  - e. PTLS Facebook page request for Lisa Singleton and Linda Ekong
4. **Gallop / Color Run Group May 11th – Follow up with committee.**
  - a. Chair Andrea Dent -1st meeting completed
  - b. More information to come at the March's monthly meeting
5. PTLS Planner 2017-2018 draft format follow up- Carletta Hopkins Action item
  1. Placed on the PTLS Facebook page back in Jan.2018

2. Updates to add the rose parade date and kidsfest community event for June.
3. Request to create 2018-2019 PTLs Planner with the community events and upcoming school events.
4. **New Business**
  - i. **Financial Status**-Kristen Kremer Treasure
  - ii. Provided PTLs Budget updates for the remainder of this school year -attach or document to be scanned and upload to FB Page.
  - iii. PTLs budgets runs from June to June
  - iv. Teachers deadline to Submit classroom purchase and receipts by the end of May-2018
  - v. Everyone should Submit any outstanding receipts to Kristen Kremer as soon as possible.
  - vi. **Family Tech Talk Night**-Carletta Hopkins Action item
  - vii. Following up with the company and with Lisa Singleton and TLM to assist with scheduling this event in April or May.

#### **Roundtable Discussion**

- viii. Spirit Wear discussion what is the status of the current merchandise in stock and what are the plans for starting up the spirit wear.
- ix. What are the Upcoming fundraising ideas
  - o Snow Carnival festival (used to be the Fall Festival )date TBA
  - o Mustang Gallop
  - o Yankee Candles estimate date October -2018 new fundraiser added this year.
  - o Box Top collections twice a year
  - o Question if the school had explored doing community based fundraising events -examples Christmas photos / Easter photos.
  - o TLM partnered with redeemer church to on a community event. More info to come.

-Fundraising idea : Work with local business to support their business too

- Flavor Fruit Farm - order Fresh Pie, donuts Right before Holiday : Thanksgiving, Christmas etc.

- Eat dinner at local restaurants

- Fundraising that open and bring Jackson community together

Next month's agenda items——

Kids Fest : June 15 - gather parents and students to promote the Trinity School

Rose Parade committee - to be continue on March meeting

Teacher Appreciation committee - to be continue on March meeting

- Closing Prayer